

# FORM 32

[Pursuant to sections 303(2), 264(2) or 266(1)(a) and 266(1)(b)(iii) of the Companies Act, 1956]

Particulars of appointment of managing director, directors, manager and secretary and the changes among them or consent to act as a managing director or director or manager or secretary of a company and/ or undertaking to take and pay for qualification shares

## Addendum to Form 32

**Note - All fields marked in \* are to be mandatorily filled.**

1. \*Service request number (SRN) of Form 32
- 2(a). \*Corporate identity number (CIN) of company or Form 1A reference number
- (b). Global location number (GLN) of company
- 3(a). Name of the company
- (b). Address of the registered office of the company
4. \*This form contains details for  managing director or directors(s) or manager or secretary

**Use additional Form 32 addendum if required**

## Particulars of managing director or director(s) or manager or secretary - I

|   |              |  |              |
|---|--------------|--|--------------|
| <b>Part I</b>   |              |  |              |
| Director identification number (DIN) or income-tax permanent account number (PAN) <input type="text"/>                    |              |  |              |
| (Please provide DIN in case of Director)  |              |  |              |
| *Name <input type="text"/>  |              |  |              |
| <input type="radio"/> Appointment <input type="radio"/> Cessation <input type="radio"/> Change in designation of director |              |  |              |
| <input type="radio"/> Father's name <input type="radio"/> Husband's name <input type="text"/>                             |              |  |              |
| *Nationality <input type="text"/>   |              | *Designation <input type="text"/>        |              |
| DIN of the director to whom the appointee is alternate <input type="text"/>   |              |  |              |
| Name of the director to whom the appointee is alternate <input type="text"/>  |              |  |              |
| Name of the company or institution whose nominee the appointee is <input type="text"/>                                    |              |  |              |
| Date of birth <input type="text"/>  | (DD/MM/YYYY) | Date of appointment <input type="text"/> | (DD/MM/YYYY) |
| Income-tax PAN <input type="text"/>   |              |  |              |
| Voter's identity card number <input type="text"/>   |              | Passport number <input type="text"/>     |              |
| Others (specify) <input type="text"/>   |              |  |              |
| *Permanent residential address Line I <input type="text"/>  |              |  |              |
| Line II <input type="text"/>  |              |  |              |
| *City <input type="text"/>  |              | *State <input type="text"/>              |              |
| *Country <input type="text"/>   |              | *Pin code <input type="text"/>           |              |
| Phone <input type="text"/>  |              | Fax <input type="text"/>                 |              |
| e-mail ID <input type="text"/>  |              |  |              |

\*Whether present residential address is same as the permanent residential address ☐ Yes ☐ No

|   |                      |                      |                      |  |
|---|----------------------|----------------------|----------------------|--|
| Present residential address   | Line I               | <input type="text"/> |                      |  |
|   | Line II              | <input type="text"/> |                      |  |
| City  | <input type="text"/> | State                | <input type="text"/> |  |
| Country   | <input type="text"/> | Pin code             | <input type="text"/> |  |
| Phone   | <input type="text"/> | Fax                  | <input type="text"/> |  |
| Interest in other entities  |                      |                      |                      |  |
| *Directorship in other companies <input type="radio"/> Yes <input type="radio"/> No |                      |                      |                      |  |
| If yes,   |                      |                      |                      |  |
| (1) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (2) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (3) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (4) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (5) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (6) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (7) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (8) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |
| (9) CIN of company  | <input type="text"/> |                      |                      |  |
| Name of the company   | <input type="text"/> |                      |                      |  |
| Designation   | <input type="text"/> |                      |                      |  |

|  |  |   |  |
|--|--|---|--|
| (10) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| (11) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| (12) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| (13) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| (14) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| (15) CIN of company  | <input style="width: 100%;" type="text"/>          |   |  |
| Name of the company  | <input style="width: 100%;" type="text"/>          |   |  |
| Designation  | <input style="width: 100%;" type="text"/>          |   |  |
| *Partnership held in partnership firm  | <input type="radio"/> Yes <input type="radio"/> No |   |  |
| If yes,  |  |   |  |
| Name of partnership firm   | <input style="width: 100%;" type="text"/>          |   |  |
| Address  | Line I   | <input style="width: 100%;" type="text"/> |  |
|  | Line II  | <input style="width: 100%;" type="text"/> |  |
| City   | <input style="width: 150px;" type="text"/>         | State                                     | <input style="width: 150px;" type="text"/> |
| Country  | <input style="width: 150px;" type="text"/>         | Pin code                                  | <input style="width: 150px;" type="text"/> |
| *Proprietorship held in proprietorship firm  | <input type="radio"/> Yes <input type="radio"/> No |   |  |
| If yes,  |  |   |  |
| Name of sole proprietorship firm   | <input style="width: 100%;" type="text"/>          |   |  |
| Address  | Line I   | <input style="width: 100%;" type="text"/> |  |
|  | Line II  | <input style="width: 100%;" type="text"/> |  |
| City   | <input style="width: 150px;" type="text"/>         | State                                     | <input style="width: 150px;" type="text"/> |
| Country  | <input style="width: 150px;" type="text"/>         | Pin code                                  | <input style="width: 150px;" type="text"/> |
| <b>PART - II</b>   |  |   |  |
| Hereby confirmed that the above mentioned <input type="radio"/> Director <input type="radio"/> Manager <input type="radio"/> Secretary <input type="radio"/> Managing director |  |   |  |
| is not associated with the company with effect from <input style="width: 100px;" type="text"/> (DD/MM/YYYY) due to   |  |   |  |
| <input style="width: 100%;" type="text"/>  |  |   |  |

**Particulars of managing director or director(s) or manager or secretary - II****Part I**DIN or income-tax PAN (Please provide DIN in case of Director) Name ☐ Appointment ☐ Cessation ☐ Change in designation of director☐ Father's name ☐ Husband's name Nationality Designation DIN of the director to whom the appointee is alternate Name of the director to whom the appointee is alternate Name of the company or institution whose nominee the appointee is Date of birth  (DD/MM/YYYY) Date of appointment  (DD/MM/YYYY)Income-tax PAN Voter's identity card number Passport number Others (specify) Permanent residential address Line I Line II City State Country Pin code Phone Fax e-mail ID Whether present residential address is same as the permanent residential address ☐ Yes ☐ NoPresent residential address Line I Line II City State Country Pin code Phone Fax 

Interest in other entities

Directorship in other companies ☐ Yes ☐ No

If yes,

(1)CIN of company Name of the company Designation (2)CIN of company Name of the company Designation (3)CIN of company Name of the company Designation

|                     |                      |
|---------------------|----------------------|
| (4)CIN of company   | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (5)CIN of company   | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (6) CIN of company  | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (7) CIN of company  | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (8) CIN of company  | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (9) CIN of company  | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (10) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (11) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (12) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (13) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (14) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |
| (15) CIN of company | <input type="text"/> |
| Name of the company | <input type="text"/> |
| Designation         | <input type="text"/> |

|  |                      |                           |                      |                          |  |
|--|----------------------|---------------------------|----------------------|--------------------------|--|
| Partnership held in partnership firm   |                      | <input type="radio"/> Yes |                      | <input type="radio"/> No |  |
| If yes,  |                      |                           |                      |                          |  |
| Name of partnership firm   |                      | <input type="text"/>      |                      |                          |  |
| Address  | Line I               | <input type="text"/>      |                      |                          |  |
|  | Line II              | <input type="text"/>      |                      |                          |  |
| City   | <input type="text"/> | State                     | <input type="text"/> |                          |  |
| Country  | <input type="text"/> | Pin code                  | <input type="text"/> |                          |  |
| Proprietorship held in proprietorship firm   |                      | <input type="radio"/> Yes |                      | <input type="radio"/> No |  |
| If yes,  |                      |                           |                      |                          |  |
| Name of sole proprietorship firm   |                      | <input type="text"/>      |                      |                          |  |
| Address  | Line I               | <input type="text"/>      |                      |                          |  |
|  | Line II              | <input type="text"/>      |                      |                          |  |
| City   | <input type="text"/> | State                     | <input type="text"/> |                          |  |
| Country  | <input type="text"/> | Pin code                  | <input type="text"/> |                          |  |
| <b>PART - II</b>   |                      |                           |                      |                          |  |
| Hereby confirmed that the above mentioned <input type="radio"/> Director <input type="radio"/> Manager <input type="radio"/> Secretary <input type="radio"/> Managing director |                      |                           |                      |                          |  |
| is not associated with the company with effect from <input type="text"/> (DD/MM/YYYY) due to   |                      |                           |                      |                          |  |
| <input type="text"/>   |                      |                           |                      |                          |  |

### Particulars of managing director or director(s) or manager or secretary - III

|   |                      |                      |                      |                      |              |
|---|----------------------|----------------------|----------------------|----------------------|--------------|
| <b>Part I</b>   |                      |                      |                      |                      |              |
| DIN or income-tax PAN (Please provide DIN in case of Director)  |                      | <input type="text"/> |                      |                      |              |
| Name  |                      | <input type="text"/> |                      |                      |              |
| <input type="radio"/> Appointment <input type="radio"/> Cessation <input type="radio"/> Change in designation of director |                      |                      |                      |                      |              |
| <input type="radio"/> Father's name <input type="radio"/> Husband's name <input type="text"/>                             |                      |                      |                      |                      |              |
| Nationality   | <input type="text"/> | Designation          | <input type="text"/> |                      |              |
| DIN of the director to whom the appointee is alternate  |                      | <input type="text"/> |                      |                      |              |
| Name of the director to whom the appointee is alternate   |                      | <input type="text"/> |                      |                      |              |
| Name of the company or institution whose nominee the appointee is   |                      | <input type="text"/> |                      |                      |              |
| Date of birth   | <input type="text"/> | (DD/MM/YYYY)         | Date of appointment  | <input type="text"/> | (DD/MM/YYYY) |
| Income-tax PAN  | <input type="text"/> |                      |                      |                      |              |
| Voter's identity card number  | <input type="text"/> | Passport number      | <input type="text"/> |                      |              |
| Others (specify)  | <input type="text"/> |                      |                      |                      |              |
| Permanent residential address   | Line I               | <input type="text"/> |                      |                      |              |
|   | Line II              | <input type="text"/> |                      |                      |              |
| City  | <input type="text"/> | State                | <input type="text"/> |                      |              |
| Country   | <input type="text"/> | Pin code             | <input type="text"/> |                      |              |
| Phone   | <input type="text"/> | Fax                  | <input type="text"/> |                      |              |
| e-mail ID   | <input type="text"/> |                      |                      |                      |              |

|  |                      |                           |                          |
|--|----------------------|---------------------------|--------------------------|
| Whether present residential address is same as the permanent residential address |                      | <input type="radio"/> Yes | <input type="radio"/> No |
| Present residential address  | Line I               | <input type="text"/>      |                          |
|  | Line II              | <input type="text"/>      |                          |
| City   | <input type="text"/> | State                     | <input type="text"/>     |
| Country  | <input type="text"/> | Pin code                  | <input type="text"/>     |
| Phone  | <input type="text"/> | Fax                       | <input type="text"/>     |
| Interest in other entities   |                      |                           |                          |
| Directorship in other companies  |                      | <input type="radio"/> Yes | <input type="radio"/> No |
| If yes,  |                      |                           |                          |
| (1) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (2) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (3) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (4) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (5) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (6) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (7) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (8) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |
| (9) CIN of company   | <input type="text"/> |                           |                          |
| Name of the company  | <input type="text"/> |                           |                          |
| Designation  | <input type="text"/> |                           |                          |

|  |  |                      |                      |
|--|--|----------------------|----------------------|
| (10) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| (11) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| (12) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| (13) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| (14) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| (15) CIN of company  | <input type="text"/>                               |                      |                      |
| Name of the company  | <input type="text"/>                               |                      |                      |
| Designation  | <input type="text"/>                               |                      |                      |
| Partnership held in partnership firm   | <input type="radio"/> Yes <input type="radio"/> No |                      |                      |
| If yes,  |  |                      |                      |
| Name of partnership firm   | <input type="text"/>                               |                      |                      |
| Address  | Line I   | <input type="text"/> |                      |
|  | Line II  | <input type="text"/> |                      |
| City   | <input type="text"/>                               | State                | <input type="text"/> |
| Country  | <input type="text"/>                               | Pin code             | <input type="text"/> |
| Proprietorship held in proprietorship firm   | <input type="radio"/> Yes <input type="radio"/> No |                      |                      |
| If yes,  |  |                      |                      |
| Name of sole proprietorship firm   | <input type="text"/>                               |                      |                      |
| Address  | Line I   | <input type="text"/> |                      |
|  | Line II  | <input type="text"/> |                      |
| City   | <input type="text"/>                               | State                | <input type="text"/> |
| Country  | <input type="text"/>                               | Pin code             | <input type="text"/> |
| <b>PART - II</b>   |  |                      |                      |
| Hereby confirmed that the above mentioned <input type="radio"/> Director <input type="radio"/> Manager <input type="radio"/> Secretary <input type="radio"/> Managing director<br>is not associated with the company with effect from <input type="text"/> (DD/MM/YYYY) due to<br><input type="text"/> |  |                      |                      |



## VERIFICATION

- ☐ 1. \*I confirm that the information given in Part I and II above is true to the best of my knowledge and belief.
- ☐ 2. It is also hereby confirmed that the consent of the appointee managing director, director(s), manager or secretary has been filed as an attachment to this e-Form.

**Attachments:**

1. Evidence of payment of stamp duty where qualification shares is involved  
(This will be mandatory only if the director giving consent agrees to pay for at least one share)
2. Consent(s) of the appointee managing director, director(s), manager or secretary
3. Declaration regarding qualification shares
4. Evidence of cessation
5. Optional attachment(s) - if any

List of attachments



## Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

- ☐ I have been authorised by the board of directors' resolution dated  (DD/MM/YYYY) to sign and submit this form.
- ☐ I am authorised to sign and submit this form.

**To be digitally signed by**

Managing director or director or manager or secretary of the company

10

## Certificate

It is hereby certified that I have verified the above particulars and found them to be true and correct.

Chartered accountant or cost accountant or company secretary (in whole-time practice)

11

**For office use only:**

This e-Form is hereby registered

**Digital signature of the authorising officer**

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